

# How to file a FEMA appeal

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People have 60 days from the date on their assistance rejection letters to appeal FEMA decisions.

## Tips for filing a FEMA assistance appeal:

- Explain in writing why you think the decision about the amount or type of assistance you received is not correct.
- Include your full name, address, date and place of birth.
- Include the FEMA application number and disaster number (shown at the top of your decision letter) in your letter of appeal.
- All letters must be either notarized, include a copy of a state issued identification card or include the following statement, "I hereby declare under penalty of perjury that the foregoing is true and correct."
- You must sign the letter.

## Ways to submit an appeal letter:

- **Mail:** (Must be postmarked by 60-day deadline)

FEMA

National Processing Service Center

P.O. Box 10055

Hyattsville, MD 20782-7055

- **Fax:** 1-800-827-8112 Attn: FEMA
- **In person:** Take to a local Disaster Recovery Center

## Appeal assistance:

Flood victims **can seek free legal assistance** with appeals and other issues by calling the Louisiana Legal Assistance Hotline at 1-800-310-7029 or in person at local Disaster Recovery Centers, including the one at Celtic Studios.

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