



State of Louisiana
OFFICE OF THE GOVERNOR
OFFICE OF ELDERLY AFFAIRS

VIOLENCE-FREE WORKPLACE

Employees are the state's most valuable resource and their safety and security are essential to carrying out their responsibilities. Every employee has a reasonable expectation to perform his or her assigned duties in an atmosphere free of threats and assaults.

Recognizing the increasing incidence of violence in the workplace, the Governor of the State of Louisiana issued an Executive Order No. MJF 97-15 committing the Governor and the State of Louisiana to work together toward a violence-free workplace for state employees.

VIOLENCE: The commission of an assault or battery or the making of a credible threat.

WORKPLACE: Any location assigned to an employee for the purpose of completing job duties.

Employees are required to notify the response team (Unit Manager, the Safety Coordinator, Human Resources Director, and/or Safety Monitors) of all threats or incidents of violent behavior in the workplace which they have observed or have been informed.

Each employee will receive a GOEA Safety Manual which will identify management responsibilities, management commitment, employee responsibilities, hazard prevention, and control for violence in the workplace.